

Safety checklist for a new GRADUATE STUDENT to begin work in a lab:

- Obtain ISU identification card (ISUCard) from 0530 Beardshear Hall.
- Register for NetID to obtain email account (<https://asw.iastate.edu/cgi-bin/acropolis/register>) or go to the Solution Center at 195 Durham Center.
- Obtain keys for lab and building from Department administrator.
- Work with major professor or lab supervisor to fill out a Hazard Inventory form (<http://www.ehs.iastate.edu/forms/hazardinventory.pdf>) and send to EH&S.
- Review notebook/record keeping practices and lab meeting presentation schedule with major professor.
- Read Laboratory Safety Manual (<http://www.ehs.iastate.edu/publications/manuals/labsm.pdf>).
- Perform a safety training Needs Assessment through EH&S (<http://www.ehs.iastate.edu/cms/default.asp?action=article&ID=424>).
- Complete online &/or classroom safety training as required from Needs Assessment results.
- Undergo Lab-specific Training through major professor or lab supervisor.
- Record safety training in Training History form (<http://www.ehs.iastate.edu/forms/lstraining.pdf>).
- Complete a Lab Check-in form through major professor or lab supervisor.
- After project(s) assignment, undergo training for each laboratory method and review SOP with major professor or lab supervisor. Must have record of training for each procedure signed and dated.