

## Oral Presentation Criteria

FSHN 421

| Criteria                   | Excellent<br>4  | Good<br>3   | Fair<br>2  | Poor<br>1  |
|----------------------------|---|---|--|--|
| Organization               | Presentation is clear and logical. Listener can easily follow line of reasoning.  | Presentation is generally clear. A few minor points may be confusing.                             | Listener can follow presentation with effort. Organization not well thought out.                                   | Presentation is very confused and unclear. Listeners cannot follow it.   |
| Style                      | Level is appropriate for presentation of scientific results. Not too casual. Speakers are easy to hear and understand.      | Level is generally appropriate. May have some trouble in hearing or understanding a speaker.      | Presentation is too informal or unprepared. Difficult to hear or understand speakers. Much of information is read. | Presentation is consistently at an inappropriate level. Information is read. Speakers can't be heard or understood.          |
| Pace                       | Presentation is a planned conversation, paced for audience understanding.   | One speaker's pacing is too fast or too slow, repetitive or skipping important details.           | More than one speaker is too fast or too slow, repetitive or skipping important details.                           | Presentation is far too long or far too short. Speakers generally are too fast or too slow.                                  |
| Content: Depth             | Design, methods, results, conclusions are clearly stated. Implications of results and "where do we go from here" discussed. | Description of project and results is generally clear. Some discussion of what results mean.      | Some components of project description are minimal or missing. Little discussion of what results mean.             | Description of project and results is very difficult to follow. No discussion of meaning of results. Listeners learn little. |
| Content: Accuracy          | Information given is consistently accurate. Facts and calculations are correct.   | No significant errors are made. Listeners recognize errors as result of oversight or nervousness. | Enough errors made to be distracting, but some information is accurate.  | Information is so inaccurate that listener cannot depend on the presentation.  |
| Use of Visual Aids         | Aids prepared in professional manner. Font is large enough to be seen by all. Well organized. Main points stand out.        | Aids contribute, but not all material supported by aids. Font size is appropriate for reading.    | Aids are poorly prepared or used inappropriately. Font is too small. Too much information is included.             | No aids are used, or they are so poorly prepared that they detract from the presentation.                                    |
| Responsiveness to Audience | Responds well to questions. Restates and summarizes when needed.  | Generally responsive to questions.  | Reluctantly interacts with audience. Responds poorly to questions.   | Avoids audience interaction. Not responsive to group.  |