

FSHN 480 Written Report Evaluation Criteria

Student _____

Score Max	Criteria	Excellent 100%	Good 75%	Fair 50%	Poor 25%
3	Organization	Presentation is clear and logical. Reader can easily follow line of reasoning. Logical connection of points.	Presentation is generally clear. Sentence flow is generally smooth. A few minor points confusing or not clearly connected.	Reader can follow presentation with effort. Organization not well thought out. Points are not clearly made.	Presentation is very confused and unclear. Reader cannot follow it or deduce the main points presented.
4	Style	Level is appropriate for presentation of scientific results. Writing is free of errors in grammar, punctuation, spelling. Uses appropriate voice. Flows smoothly. Follows correct format for chosen presentation.	Level is generally appropriate. Writing is generally error-free, but some errors in language or grammar may occur. Generally consistent use of chosen format.	Enough errors in style or grammar occur that they become distracting. Voice may change randomly. May appear disjointed. Chosen format not followed consistently.	Writing style is consistently at an inappropriate level. Errors are frequent and distracting, so that it is hard to determine meaning. No logical connection of ideas or flow of sentences. Chosen format not followed.
10	Content	Discusses pertinent background information. Clearly explains significance of topic. Results and conclusions are clearly stated. Information is consistently accurate.	Gives general information about the topic, but some relevant information may be missing, or significance is not clearly explained. Description of results is generally clear. No significant errors made.	Insufficient information on background, relevance, significance is given. Some information is accurate, but enough errors are made to be distracting.	Provides little or no information on background and significance. Information is inaccurate or with many errors. Discussion is very difficult to follow. Reader learns little.
5	Use of Figures and Tables	Strong supplement to the text. Information is clearly presented. If taken from other sources, appropriate reference is given. Can stand alone without reference to text.	Provide good supplementary information, but may be somewhat lacking in clarity, appropriate reference, or explanation.	Difficult to understand. Do not stand alone; text must be consulted to figure out what is being presented. Inadequately referenced.	No figures or tables are used, or they are so poorly prepared that they detract from the presentation or do not illustrate the points made in the text.
3	References	3 to 5 references to appropriate scientific articles are properly cited in the text and listed in proper format.	Appropriate references are used and cited, but some may be incomplete or in incorrect style.	Minimal number of references are used. Style is incorrect and/or incomplete.	No references provided.

Total score: _____